

RECRUITMENT ANNOUNCEMENT

ACLEDA UNIVERSITY OF BUSINESS (AUB) is one of ACLEDA Bank Plc.'s subsidiary companies. It is officially recognized by the Royal Government of Cambodia as a private higher education institution on 25 January 2016. We provide Master/ Bachelor/Associate degree programs majoring specifically in Teaching English as a Foreign Language, Translation and Interpreting, and English for Business Communication, Finance and Banking, Accounting, Supply Chain Management and Logistics, Risk Management and Insurance, International Business, Fintech, Business Information Technologies, and Computer Science and Engineering. Additionally, we have provided other language short courses in English, Chinese, and Lao.

We are currently looking for a qualified candidate to fulfill the vacancy position as follows:

Job Title: Lecturer "A" (Local / Expatriate)

- English

= 03 Position

Location: Based in Phnom Penh

Job Description

- Prepare a curriculum and its course syllabus for teaching; Planning content of lectures and tutorials.
- Plan content of lectures and tutorials;
- Prepare and mark assignments, homework, and tests in paper and digital platforms;
- Prepare and deliver lectures and tutorials;
- Provide academic guidance to students;
- Manage classroom properly;
- Design digital learning platform for students;
- Use creative and diverse methodologies to teach such courses;
- Develop and conduct student learning assessment;
- Record and maintain student attendance records;
- Attend faculty meetings, conferences, and events invited by the university;
- Perform other duties assigned by the university;
- Contribute to curriculum revisions, course and degree requirements, and competitions; and
- Contribute to research of related field.

Qualification

- Ph.D./Doctoral or Master (within the minimum three years of teaching or working experience) in the fields above;
- Excellent teamwork and collaborative skills;
- Ability to keep and adapt AUB and Cambodian working culture;
- Patience and a good sense of humor;
- Punctuality and high responsibility; and
- Willing to work through the guidelines and curriculum of AUB.

General requirement

- Fluent in speaking, reading, writing, and listening in English;
- Ability to adapt and follow AUB and Cambodian culture;
- Computer and technology literacy;
- Good Interpersonal skills and soft skills; and
- Able to adapt with student center methodology.

How to Apply

Interested candidates are requested to complete the application form provided by AUB and submit other documents to Building #1397, Street 1019 (Hanoi Blvd), Phum Anlong Kngan, Sangkat Khmuonh, Khan Saensokh, Phnom Penh or send to telegram number 010 700 763.

Only shortlisted candidates will be contacted for interview.

The application deadline is **27th/March/2024**