

RECRUITMENT ANNOUNCEMENT

ACLEDA UNIVERSITY OF BUSINESS (AUB) is one of ACLEDA Bank Plc.'s subsidiary companies. It is officially recognized by the Royal Government of Cambodia as a private higher education institution on 25 January 2016. We provide Master/ Bachelor/Associate degree programs majoring specifically in Teaching English as a Foreign Language, Translation and Interpreting, and English for Business Communication, Finance and Banking, Accounting, Supply Chain Management and Logistics, Risk Management and Insurance, International Business, Fintech, Business Information Technologies, and Computer Science and Engineering. Additionally, we have provided other language short courses in English, Chinese, and Lao.

We are currently looking for a qualified candidate to fulfill the vacancy position as follows:

Job Title: Part-Time Lecturer

- General Chinese Program

= 02 Position

Location: Based in Phnom Penh

Job Description

- Prepare a curriculum and its course syllabus for teaching;
- Deliver teaching in accordance with curriculum, policies, and procedures of the institute;
- Manage classroom properly;
- Prepare course work materials, tests, examination papers, and homework;
- Use creative and diverse methodologies to teach such course;
- Develop and conduct student learning assessment;
- Record and maintain student attendance records;
- Attend meetings and events invited by the university;
- Perform other duties assigned by the university.

Qualification

- Diploma in Chinese language (within the minimum 2 years of teaching or working experience) in the fields above
- Chinese Bachelor is surplus;
- Excellent teamwork and collaborative skills;
- Ability to keep and adapt AUB Culture;
- Adopt various teaching techniques both online and in-class;
- Patience and good sense of humor;
- Punctuality and high responsibility;
- Good communication skills among students, related units, and staff;
- Willing to work through the guidelines and curriculum of AUB.

General requirement

- Fluent in speaking, reading, writing, and listening in Chinese;
- Ability to adapt and follow AUB and Cambodian culture;
- Computer literacy;
- Good Interpersonal skill;
- Able to adapt with student center methodology.

How to Apply

Interested candidates are requested to complete the application form provided by AUB and submit other documents to Building #1397, Street 1019 (Hanoi Blvd), Phum Anlong Kngan, Sangkat Khmuonh, Khan Saensokh, Phnom Penh or send to telegram number 010 700 763.

Only shortlisted candidates will be contacted for interview.

The application deadline is **27th/March/2024**